



विदेश सेवा संस्थान  
विदेश मंत्रालय, नई दिल्ली  
FOREIGN SERVICE INSTITUTE  
MINISTRY OF EXTERNAL AFFAIRS  
NEW DELHI

**Notice Inviting Quotations**

No.Q/FSI-Admn/872/02/2016

07.02.2017

**Subject : Supply of 20 nos. Telephone instruments (Beetel company, Model No.- C-51 at Foreign Service Institute.**

Quotations are invited from reputed contractors for supply of the following items at Foreign Service Institute, Baba Gang Nath Marg (Near Ber Sarai Market), (Opp Kendriya Vidyalaya), New Delhi-110067:

Sl. no.	Description	Required qty.	Unit Price (Rs.)	VAT & other taxes, if any (Rs.)	Total Price (Rs.)
1.	Telephone Instruments (Beetel company, Model No. C-51)	20 nos.			

3. Last date of submission of quotation is by 17.02.2017 by 1100 hrs. Interested vendors may send their quotations in Tender Box at the reception of Foreign Service Institute. Clarifications, if any, may be sought from the under signed during working time. The bids will be opened on 17.02.2017 at 1130 hrs. The bidders may be present during opening of bids.

4. The items should be supplied within 7 working days after issuing the Purchase Order. The purchase order will be issued by e-mail to the selected vendor. Vendor may also collect the original of Purchase Order from the FSI.

5. No advance payment will be made. Payment will be made within one month after delivery of the items. Payment will be made by ECS only. The vendor shall give his bank details for ECS transfer along with their invoice.

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