



विदेश सेवा संस्थान  
विदेश मंत्रालय, नई दिल्ली  
FOREIGN SERVICE INSTITUTE  
MINISTRY OF EXTERNAL AFFAIRS  
NEW DELHI

**NOTICE INVITING QUOTATIONS**

No.Q/FSIAdmn/872/06/2014

25.10.17

**Subject: Requirement of reflected ACP board, 'No Parking No Waiting' board, 'Gate No. 1' & 'Gate No. 2' marked reflected ACP board and 'Residential Area No Thoroughfare' marked board for installation at Foreign Service Institute complex.**

Quotations are invited from reputed contractors for supply and fixing of the following items at Foreign Service Institute, Baba Gang Nath Marg (Near Ber Sarai Market), (Opp Kendriya Vidyalaya), New Delhi-110067:

Sl. No.	Description	Qty.	Unit Price (In Rs.)	Installation charges (if any)	GST (if applicable)	Total Price (In Rs.)
1	01 Reflected ACP Board with iron base (Approx size 20'X2'=40 sqft) for installation at Gate No. 2	1				
2	02 nos. of 'No Parking No Waiting' marked boards ( size 2'X2'=4 sqft.) for installation at Gate No. 1 & Gate No. 2	2				
3	'Gate No. 1' marked reflected ACP Board with iron base (size 2'X2'=4 sqft.)	1				
4	'Gate No. 2' marked reflected ACP Board with iron base (size 2'X2'=4 sqft.)	1				
5	02 nos. of 'Residential Area No Thoroughfare' marked boards for installation between the office building and residential blocks.	2				
6	Whether vendors have visited FSI to see the places and take final measurement for installation above boards.	Yes / No				

2. Interested contractors having experience in working with Govt Departments are requested to visit the site and take proper measurement of boards to be installed on any working day from 1000 hrs to 1700 hrs and submit the quotations indicating the costs separately as mentioned above. The specifications etc. may be discussed at the time of site visit before submission of the quotations. *in case of any doubt*

3. Last date of submission of quotation is by **08<sup>th</sup> November, 2017 by 1300 hrs.** Vendors may send their quotations in Tender Box kept at the reception of Foreign Service Institute. The bids will be opened on **08<sup>th</sup> November, 2017 at 1500 hrs.** The bidders may be present during opening of bids.

4. No advance payment will be made. Payment will be made within one month after successful delivery of the items. Payment will be made by ECS only. The vendor shall give their bank details for ECS transfer along with invoice.

(Jacob C Abraham)  
Section Officer (FSI-Admn)  
Tel: 26181362

E-mail: soadminfsi@mea.gov.in