



विदेश सेवा संस्थान  
विदेश मंत्रालय, नई दिल्ली  
FOREIGN SERVICE INSTITUTE  
MINISTRY OF EXTERNAL AFFAIRS  
NEW DELHI

Q/FSI/580/17/2017

12 February, 2018

The Foreign Service Institute (FSI) of the Ministry of External Affairs in New Delhi is organizing the 65<sup>th</sup> Professional Course for Foreign Diplomats from March 7- April 6, 2018.

2. In this context, Quotations with taxes break up are invited for supplying table & chair linen and other items as per the following specifications:

i) Banquet chair linen (white colored) along with coloured ribbon (to be changed on daily basis)

ii) Round table (8 chairs) cover with satin square cover (to be changed on daily basis)

iii) High table and Bar back charges (for 1 day only)

iv) Transportation, if any, may also be indicated.

3. Last date and time of submission of quotations ~~15~~<sup>22</sup> February, 2018, Thursday by 1500 hrs.

4. Interested vendors may drop their quotation in a sealed envelope in the Tender Box at the address given below and may attend the proceedings of opening of tenders (Thursday, ~~15~~<sup>22</sup> February, 2018 at 1500hrs).

Foreign Service Institute  
Baba Gangnath Marg (Near Ber Sarai Market)  
Opposite Kendriya Vidyalaya JNU Campus  
New Delhi-110067

5. The sealed envelopes would be superscribed with "Quotations for supplying linen and other shamina items for the 65<sup>th</sup> Professional Course for Foreign Diplomats from March 7-April 6, 2018."

With best wishes

(Mayank Chaubey)  
Mayank Chaubey  
Director & Course Coordinator (FSI-FT&NRG)  
Foreign Service Institute  
Ministry of External Affairs  
New Delhi.