

No. Q/FSI-FT/580/41/2018  
Ministry of External Affairs  
Foreign Service Institute  
New Delhi

**February 4, 2019**

**2<sup>nd</sup> Special Course for Sudanese Diplomats**

**Notice Inviting Quotations for Hiring of Linen Services**

The Foreign Service Institute (FSI) of the Ministry of External Affairs is organising in New Delhi training of **50** foreign diplomats from Sudan from **February 25-March 9, 2019**.

2. In this regard quotations are invited for hiring of linen services in the following format:

	Rs per Day per Piece without GST	Applicable GST (%)
54 white coloured linen along with coloured ribbon changeable daily for banquet chairs		
7 table linen cover with satin square cover changeable daily for round tables		

3. The quotations must be submitted before **1100 hrs on February, 2019** by dropping it in the Tender Box at Foreign Service Institute, Baba Gangnath Marg (Near Ber Sarai Market), New Delhi-110067 duly superscribed with **“Quotation for Hiring of Linen Services under 2<sup>nd</sup> Special Course for Sudanese Diplomats: February25-March 9,2019**.

4. Representatives of the linen service providers may attend the proceedings of the opening of the quotations at Foreign Service Institute at **1100 hrs on February 11, 2019**.

**Shashi Munjal**  
Foreign Service Institute  
Ministry of External Affairs, Ph: 26181362  
Email – s.munjal@mea.gov.in