

The Foreign Service Institute (FSI) of the Ministry of External Affairs in New Delhi is organizing the **67th Professional Course for Foreign Diplomats** from March 13-April 12,2019.

2. In this context, quotations with tax break up are invited for booking **52 single rooms for 2 nights from March 22-24, 2019** (Check in on 22 March /Friday and Check out on Sunday 24 March, 2019) in **Jaipur** as per the following conditions:

i) Quotation should be on AP (breakfast +Lunch+ dinner) basis. Rate for extra lunch may also be separately indicated.

ii) The diplomats should be provided with newspaper and complimentary internet services in the room.

iii) Any expenditure on laundry, telephone calls, consumption of soft drinks/juice, bottled mineral water, liquor, mini bar usage, car/taxi hire which are not part of the guest facility and are chargeable by the hotel, would be paid by the guest themselves. However, FSI would have no objection on the hotel offering any of these services on complimentary basis.

iv) Any other complimentary facility, which the hotel desires to provide, may be specified.

v) A broad guideline describing the admissible and non-admissible items should be handed over to each diplomat on arrival and a copy of the same should also be placed at every room. A copy of the same should be mailed to the undersigned in advance for approval.

vi) **The hotel must be a five star deluxe property.**

3. The quotations with tax break up must be submitted before – **Friday, 15 March 2019 by 1130 hrs.** by dropping it in the Tender Box at Foreign Service Institute , Baba Gangnath Marg(Near Ber Sarai Market) New Delhi -110067 duly superscribed with Quotation for Hiring of Hotel in Jaipur under 67th Professional Course for Foreign Diplomats: March 13-April 12,2019

4. Representatives of the hotels may attend the proceedings of the opening of the quotations at Foreign Service Institute on **March 15, 2019 at 1130 hrs.**

Regards,

Shashi Munjal,
Foreign Service Institute
Ministry of External Affairs, Ph: 26181366