

No. Q/FSI-FT/580/06/2019  
Ministry of External Affairs  
Foreign Service Institute  
New Delhi

April 15, 2019

**Special Course for African Diplomats**

**Notice Inviting Quotations for Hiring of Transport Services**

The Foreign Service Institute of the Ministry of External Affairs is organising in New Delhi training of 47 African diplomats from May 6- May 18, 2019.

2. In this regard quotations are invited for hiring of transport services in the following formats.

**Travel within NCR from May 6- May 18, 2019**

AC Coach *	Rs/day-(8 hrs/80 km) without GST	Rs/hr for extra hours without GST	Applicable GST Rate (%)
27 seater (1)			
35 seater (2)			
44 seater (3)			
5-7 seater (Isuzu)			

*\* Indicate rates of coaches with different seat strengths as available*

**Travel from  
Delhi to Agra and Fatehpur Sikri from May 11-12, 2019 with night halt**

Type of Vehicle	Total Cost (in Rs.) without GST	Applicable GST Rate (%)
Volvo without toilet*		
5-7 seater Isuzu		

3. Travel within NCR will involve weekday commuting (except closed holidays) between the resident Hotel of diplomats and FSI (within 5 kms of each other). Sometimes diplomats will also travel during the day to various sites in Delhi as part of their official engagements. At times during evenings and over any free weekend, tourist spots in Delhi will also be visited.

4. Travel to Agra will include visiting the Taj Mahal, staying the night at the Hotel and travelling to Fatehpur Sikri the following day enroute to Delhi besides stopping at important tourist spots along the way.

5. The transport service provider will ensure that both the driver and conductor are dressed in clean uniform with shoes; the bus is not driven rashly; bottled water (500 ml) is provided in the bus; and the bus is cleaned on a daily basis, both from inside and outside.

6. The quotations must be submitted before **1100 hrs on April 25, 2019** by dropping it in the Tender Box at Foreign Service Institute, Baba Gangnath Marg (Near Ber Sarai Market), New Delhi-110067, duly superscribed with **“Quotation for Hiring of Transport Services for African Diplomats: May 6-18, 2019”**.

7. Representatives of the transport service providers may attend the proceedings of the opening of the quotations at Foreign Service Institute **on April 25, 2019 at 1100 hrs.**

**Shashi Munjal**

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