

No. Q/FSI-FT/580/20/2019
Ministry of External Affairs
Foreign Service Institute
New Delhi

August 07, 2019

3rd Special Course for Iraqi Diplomats

Notice for Inviting Quotations for Hiring of Transport Services

The Foreign Service Institute (FSI) of the Ministry of External Affairs in New Delhi is organizing the training of Foreign Diplomats from **August 26-07 September 2019**.

2. In this context, Quotations are invited for hiring of transport services in the following formats:

Travel within NCR from August 26-07 September, 2019

AC Coach*	Rs/day (8 hrs/80km) without GST	Rs/hr for extra hours without GST	Applicable GST Rate (%)
35 seater			
40 seater			

Travel from Delhi to Agra and back from August 31 – 01 September, 2019

Type of vehicle	Total Cost (in Rs.) without GST	Applicable GST Rate (%)
Volvo without toilet		

3. Travel within NCR will involve weekday commuting (except closed holidays) between the resident Hotel of diplomats and FSI (within 10 kms of each other). Sometimes, diplomats will also travel during the day to various sites in Delhi as part of their official engagements. At times during evenings and over any free weekend, tourist spots in Delhi will also be visited.

4. Travel to Agra will include visited the Taj Mahal, staying the night at the Hotel and travelling to Fatehpur Sikri the following day enroute to Delhi besides stopping at important tourist spots along the way.

5. The transport service provider will ensure that both the driver and conductor are dressed in clean uniform with shoes; the bus is not driven rashly; bottled water (500 ml) be provided in the bus and the bus is cleaned on a daily basis, both from inside and outside.

6. The quotations must be submitted in the name of Shri Rahul Shrivastava, JS (FSI) before **1100 hrs on August 14, 2019** by dropping it in the Tender Box at Foreign Service Institute, Baba Gangnath Marg (Near Ber Sarai Market), New Delhi-110067, duly superscribed with **“Quotation for Hiring of Transport Services for Foreign Diplomats; August 26-07 September, 2019”**

7. **The quotation should have name and signature of the authorised representative & stamp of the transport company.**

8. Representative of the transport service providers may attend the proceeding of the opening of the quotations at Foreign Service Institute **on August 14, 2019 at 1100 hrs.**



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